

**Board of Fire Commissioners
LINDENWOLD FIRE DISTRICT No.1
Monthly Board Meeting Minutes**

Meeting Date: December 28, 2017
Meeting Place: Fire Administration Building
Meeting Called To Order: 7:35pm
Members of Board Present: **Chairman** – Clifford Ruth
Vice Chairman – Richard Paul
Treasurer – Raymond McManus
Secretary – Wayne Hans
Commissioner – Frank Weindel, excused
District Clerk – Kathleen Crockett
Solicitor – Richard Tavani

Salute the Flag

Sunshine Law – Comm. Ruth

In accordance with the NJ Sunshine Law this meeting has been properly advertised and is open to the public. The public portion will follow the regular business of the Board. This is our regular meeting and year-end meeting combined.

Roll Call Commissioners – Comm. Ruth

Comms. Paul, McManus, Hans and Ruth present. Comm. Weindel notified he will be late.

Minutes of the Previous Meeting – Comm. Ruth

Motion made by Comm. McManus, seconded by Comm. Paul to approve the 11/20/17 regular meeting minutes as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it.

Motion made by Comm. Hans, seconded by Comm. Paul to approve the 12/04/17 emergency meeting that replaced the budget workshop. Any questions? (hearing none) All in favor, ayes have it.

Correspondence – Cl.Crockett

Incoming

We received the annual insurance report from the MEL/JIF. Everyone received a copy in their folder.

Outgoing

A letter was sent to the Borough of Lindenwold regarding our utility accounts for the Fire District.

A letter was sent to the Division of Fire Safety notifying of the temporary appointment of Timothy Shannon as Fire Official.

Various correspondence was sent back and forth regarding the Fire District budget.

Treasurer's Report – Comm. McManus

As of 12/28/17:

TD Bank General Checking	48,647.93
TD Bank Money Market Account	392,356.48
TD Bank Money Market Capital	2,552.06
TD Bank Payroll Checking	23,395.21
TD Bank LEA Dedicated Penalty	7,461.36
TD Bank LEA Trust Penalty	16,046.12
Petty Cash	200.00
Total Current Assets	490,659.16

Motion made by Comm. Hans, seconded by Comm. Paul to accept the Treasurer's Report as read. Any questions? (hearing none) Roll call vote, all yes.

Payment of Bills – Comm. McManus

Comm. McManus: In front of you, you have a list of 64 bills totaling \$76,121.24.

Motion made by Comm. Paul, seconded by Comm. Hans to approve the payment of bills.

Any questions? (hearing none) Roll call vote, all yes.

COMMITTEE REPORTS

Administration / Personnel – Comm. Ruth

Comm. Ruth: Petitions are due back to the office by January 19th for a three year term of Fire Commissioner.

They are available 8am-4pm Monday thru Friday.

Office of Fire Prevention – Comm. Ruth

Comm. Ruth read the Fire Official's report for 11/21/17 – 12/27/17 aloud, a copy is attached to the minutes. For better Fire Protection, Timothy Shannon, Acting Fire Official, Michael Brezee & Timothy Shannon - Fire Prevention Specialists.

Training Division – Comm. Ruth

No report.

Fitness Center – Comm. Paul

Comm. Paul: Life Fitness is the company we have our equipment with, they are sending an upgrade to the leg press free of charge. That's being mailed, it will be here in a day or two.

Fire Department Equipment – Comm. Paul

Comm. Paul: All the equipment is in except for the ladders. There was an issue with ordering the ladders, they were the wrong size. Comm. McManus talked to Nat's and they are getting the correct size.

Turn-Out Gear – Comm. Paul

Comm. Paul: All the gear is in and has been given out.

Recruitment / Membership – Comm. Paul

Comm Paul: We have one member being sworn-in tonight, Andrew Misiolek. Another member, Danny DiClementi will be sworn-in. He couldn't make it tonight, he's going to come to the Board office and have the Clerk swear him in during the week.

I gave each Commissioner an email about the Explorer Program. Ff. Craig Wells met with the Boy Scouts, there is a breakdown of what it will cost, and with the additional insurance through the Boy Scouts, they would be able to ride the apparatus, but they couldn't be able to do any emergency work. So we can explore that later and have it ready for the March Re-Org meeting. That's all I got.

S.O.G.'s – Comm. Paul

No report.

Communications – Comm. McManus

Comm. McManus: The radios are good.

Apparatus – Comm. McManus

Comm. McManus: Justin is still working on getting the parts together for putting the computer in the new truck. The Engine has all new tires on it, the Ladder has new tires on the back of it. The mechanic has been coming down and fixing some odds and ends on the new truck, it's been driving us crazy. KME has been having some issues with TransLynk over in the UK. They want to make some modifications and the manufacturer doesn't want them to. That's it.

Computers – Comm. McManus

No report.

Sale of Assets – Comm. McManus

No report.

Assist Personnel – Comm. McManus

No report.

Budget – Comm. McManus

No report.

Building Maintenance / Grounds – Comm. Hans

No report.

Health & Safety – Comm. Hans

Comm. Hans: Two physicals have been completed.

Fixed Assets – Comm. Hans

No report.

Hydrants / Water – Comm. Hans

No report.

Insurance – Comm. Weindel

No report.

Incentive Program – Comm. Weindel

No report.

Uniforms – Comm. Weindel

No report.

Fuel – Comm. Weindel

No report.

Train Display – Comm. Weindel

No report.

Executive Fire Administrator's Report – Battalion Chief P.K. Beeler

B/C Beeler read the report aloud for 11-20-17 thru 12-27-17. A copy is attached to the minutes.

President's Report – Comm. Ruth

Comm. Ruth: President's? (hearing none)

Borough of Lindenwold – Councilman DiDominico

Not present.

Solicitor – R. Tavani

Sol.Tavani: Mr. Chairman, we have a number of resolutions that we need action on tonight. These include re-upping with the FIRST/JIF, the Fund Commissioners, the resolution to put to the voters a tax levy cap increase adoptions of resolutions Accounts Payable, Temporary Budget adoption, Line Item transfers and Encumbrances, and a resolution to go into Closed Session which we may be taking action after the Closed Session regarding personnel issues. I'd ask for actions on the resolutions tonight and also Closed Session for personnel issues.

Resolutions – Comm. Ruth

Resolution 2017-31 The appointment for Fund Commissioner to FIRST/JIF. The Fund Commissioner is Comm. Weindel, the alternate is Comm. Hans.

Motion made by Comm. Paul, seconded by Comm. McManus. Any question? (hearing none). Roll call vote, all yes.

Resolution 2017-32 FIRST/JIF for renewal of our membership as a local unit.

Motion made by Comm. Paul, seconded by Comm. Hans. Any questions? (hearing none). Roll call vote, all yes.

Resolutions – continued

Resolution 2017-33 FIRST/JIF Indemnity and Trust Renewal Agreement

Motion made by Comm. Paul, seconded by Comm. Hans. Any questions? (hearing none) Roll call vote, all yes.

Resolution 2017-34 Fire District Levy Cap Resolution authorizing a tax cap levy referendum on 02/17/18.

Motion made by Comm. McManus, seconded by Comm. Paul. Any question? (hearing none) Roll call vote, all yes.

Motion made by Comm. Paul, seconded by Comm. McManus to open to the meeting to the public. All in favor, ayes have it. (hearing none)

Motion made by Comm. McManus, seconded by Comm. Paul to close to the public. All in favor, ayes have it.

Resolution 2017-35 To adopt the Budget Resolution for the fiscal year 01/01/18-12/31/18.

Motion made by McManus, seconded by Comm. Paul. Any questions? (hearing none) Roll call vote, all yes.

Resolution 2017-36 To establish an Accounts Payable.

Motion made by Comm. Paul, seconded by Comm. McManus. Any questions? (hearing none) Roll call vote, all yes.

Resolution 2017-37 To establish a Temporary Budget for 2018

Motion made by Comm. Paul, seconded by Comm. McManus. Any questions? (hearing none) Roll call vote, all yes.

Resolution 2017-38 To establish Line Item Transfers

Motion made by Comm. Paul, seconded by Comm. Hans. Any question? (hearing none) Roll call vote, all yes.

Resolution 2017-39 To establish Encumbrances

Motion made by Comm. Paul, seconded by Comm. McManus. Any questions? (hearing none) Roll call vote, all yes.

Resolution 2017-40 To authorize Closed Session

Motion made by Comm. Paul, seconded by Comm. McManus. Any questions? (hearing none) Roll call vote, all yes.

Old Business – Comm. Ruth

Comm. Ruth: Old Business? (hearing none)

New Business – Comm. Ruth

Comm. Paul: The swearing in of Andrew Misiolek. Sol. Tavani swore in Andrew Misiolek as Firefighter. Congratulations.

Public Portion – Comm. Ruth

Motion made by Comm. McManus, seconded by Comm. Hans to open to the Public. All in favor, ayes have it. (hearing none) Motion made by Comm. McManus, seconded by Comm. Hans to close to the public.

All in favor, ayes have it.

Open to Commissioners – Comm. Ruth

Comm. Hans: Happy New Year, be safe out there and enjoy your new year.

Comm. Paul: Happy New Year, and let's have a good year next year.

Comm. McManus: Same thing and be careful with the cold weather.

Closed Session – Comm. Ruth

Motion made by Comm. McManus, seconded by Comm. Hans to go into Closed Session for the purpose of personnel issues. All in favor, ayes have it.

Open Session – Comm. Ruth

Motion made by Comm. Hans, seconded by Comm. Paul to go back into Open Session. All in favor, ayes have it.

Comm. Ruth: At this time, we're now back in open session.

Sol.Tavani: Mr. Chairman, we have three resolutions that I'm seeking for the Board to approve tonight.

Resolution 2017-41 is to grant EFA Nolan FMLA leave, Resolution 2017-42 is the Creation of a Deputy Chief position for the District, it's a volunteer position pursuant to the S.O.G.'s, and Resolution 2017-43 is for the immediate appointment of Acting Chief and Acting Deputy Chief.

Open Session – Comm. Ruth

Comm. Ruth:

Resolution 2017-41 For the Lindenwold Fire District to grant EFA Nolan the FMLA leave that he’s requested.
Motion made by Comm. McManus, seconded by Comm. Paul. Any questions? (hearing none) Roll call vote, all yes.

Resolution 2017-42 Authorizes Lindenwold Fire District No. 1 to create the position of Deputy Chief.
Motion made by Comm. McManus, seconded by Comm. Paul. Any questions? (hearing none) Roll call vote, all yes.

Resolution 2017-43 Lindenwold Fire District No. 1 appoints an acting Chief and acting Deputy Chief. The Board appoints P.K. Beeler, Jr. as the acting Chief, and Keith Polifrone as the acting Deputy Chief.

Motion made by Comm. Hans, seconded by Comm. Paul. Any question? (hearing none) Roll call vote, all yes.
At this time, we have no other resolutions. We’ve done the public portion, do any other Commissioners have anything?

Adjourn - Comm. Ruth

Motion made by Comm. McManus, seconded by Comm. Hans to adjourn the meeting at 9:18pm.
Any questions? (hearing none) All in favor, ayes have it.

7:27 PM
12/28/17
Accrual Basis

Lindenwold Fire District No.1
Treasurer's Report
As of December 28, 2017

	<u>Dec 28, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · CASH	
1010 · TD Bank General Checking	48,647.93
1011 · TD Bank Money Market Acco...	392,356.48
1013 · TD Bank Money Market Capital	2,552.06
1020 · TD Bank Payroll Checking	23,395.21
1030 · TD Bank LEA Dedicated Pen...	7,461.36
1040 · TD Bank LEA Trust Penalty	16,046.12
1090 · Petty Cash	200.00
Total 1000 · CASH	<u>490,659.16</u>
Total Checking/Savings	<u>490,659.16</u>
Total Current Assets	<u>490,659.16</u>
TOTAL ASSETS	<u><u>490,659.16</u></u>
LIABILITIES & EQUITY	0.00

FIRE MARSHAL'S REPORT

12/27/2017

November 21, 2017 to December 27, 2017

Inspections completed

Wawa 629 Chews Landing Rd
Chan's Chinese
Happy Garden Chinese
Oak Integrated Group Home
Mid- Atlantic Baseball Academy
Towne Center 582-598 Chews Landing Rd
782-798 Emerson Ave
Citgo Gas 1500 Laurel Rd
Gulf Gas 500 Gibbsboro Rd
MJF Materials
Bethany Baptist Church Complex
Harvest Book Store
REM Group Home
Santa Fe Apts
Nu2u Auto Sales
Lindenwold Municipal Bldg.
Pendelbury Harvest Home
Danks Hinski Funeral Home
Camden County Head Start 120 WHP
Forever Young Childcare
Don Tequila Bar and Grill
Lindenwold Towers
Meineke Automotive

RE-Inspections
Oh Drama Glamour Studio
Mini Trail Bikes
William Hall
Walgreens Berlin Rd

Complaints Received 1 Resolved 1 Imminent Hazards 0

Requested Response 1

Civilian Burn Reports 0
Permits Issued 0
Penalties Issued 0

Information to Fire District Commissioners

I went to the five county meeting on December 8, 2017. The meeting is run by the Division of Fire Safety. Life Hazard fees went up by 29% starting October 2, 2017. You should see the increase in your first quarter check in 2018. The state is looking into signs for solar panel on commercial buildings. The Fire Code Regulations expired September 2017 the new code book should be out in April 2018. Firehouse we need to be updated. Mike Hall is charging about \$1,000.00 to update the fire code in firehouse. Carbon Monoxide detectors are now required in all commercial property's. Residential R1 R2 and R3 will need to upgrade their smoke detectors to a single station 10 year detector. They have until December 2019 to complete the switch over.

I meet with the owner of Santa Fe Apartments on December 14, 2017 to go over the reoccurring fire alarm issues. We had the owner of Independent Alarms with us. The alarm company is coming up with a proposal to move some smoke detectors and change out with heat detectors.

I had one Fire Investigation on Thursday December 21, 2017 at Stonington Court Apt Apt 222 The cause was accidental. The fire started on the stove due to unattended grease in a pan that heated up and set the kitchen cabinets on fire.

Yours's in Fire Safety



Timothy Shannon
Acting Fire Official

CHIEFS REPORT

11/20/17 TO 12/27/17

Calls for service – 101

Significant calls- 11/22 124 State ave – House fire, 1 male occupant transported to hospital for minor burn / Nolan and Brezee handled FM report.

11/26/17 Stonington Apt – Apt 916 – Apartment fire //small fire in bathroom // Brezee handled the FM report

12/21/17 Stonington Apt- Apt 202 – Apartment fire // Fire in kitchen area // Shannon handled the FM report

Mutual aid – Clementon 15, Laurel Springs 2, West Berlin 1, Pine Hill 4, Blackwood 3, Stratford 1, Atco 1

Ladder covered 82 and 29 for fires on different dates in their respective locals

Firefighter Goody and Busch were promoted to rank of Lieutenant

Car 3 has been assigned to Captain Polifrone to respond to scenes and assist as necessary

New member Dan Diclementi assigned to Station 2

Probationary Firefighter Brandon Stickney completed and passed Firefighter 1. He is now on his 6 months' probation status at station 1

Operation Santa was handled on 12/17/17- Issues with someone throwing water and ice at crew. PD notified report made

Myself and Captain Polifrone attended a meeting for the Camden County Resource deployment committee at Cherry Hill Fire on 12/19/17

All the lights and tape has been removed from the old Sqrut. We will get it cleaned up and ready to go for whatever the next plan is.

Respectfully submitted

P.K Beeler

Battalion Chief

AFFIDAVIT OF PUBLICATION

Publisher's Fee \$11.00 Affidavit \$30.00

State of New Jersey } SS.
Camden County

Personally appeared Sandy Karsnel

Of the **Courier Post**, a newspaper printed in Cherry Hill, New Jersey and published in Cherry Hill, in said County and State, and of general circulation in said county, who being duly sworn, deposeth and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue as follows:

12/09/17 A.D 2017

Mary Jo Szwak
Notary Public of New Jersey

Ad Number: 0002587666



BOROUGH OF LINDENWOLD

Fire District No.1
Meeting Notice

Notice is hereby given, that the Board of Fire Commissioners, Lindenwold Fire District No.1, will hold a public hearing, second reading and final adoption of the 2018 Fire District budget, year-end resolutions, line item transfers and final payment of bills for 2017, at the regular Board meeting of December 28, 2017 at 7:30 PM, Copies of the budget will be available upon request. The meeting will take place at the Fire Administration Building, 2201 Bangor Ave., Lindenwold, NJ, 08021.

12/07/17
Kathleen Crockett, District Clerk
(\$11.00)

RESOLUTION 2017-31

**APPOINTMENT OF A FUND COMMISSIONER TO THE
FIRST RESPONDER JOINT INSURANCE FUND**

BE IT RESOLVED, by the (Name of Fire District) Lindenwold Fire District No. 1,
County of Camden, State of New Jersey, that it hereby appoints
Frank Weindel as the Fund Commissioner and Wayne Hans
as the Alternate Fund Commissioner to the First Responder Joint Insurance Fund;

and

BE IT FURTHER RESOLVED that copies of this Resolution be forwarded to the
following:

1. Frank Weindel
(Fund Commissioner)
2. Wayne Hans
(Alternate Fund Commissioner)
3. First Responder Joint Insurance Fund

I hereby certify the foregoing to be a true copy of a Resolution adopted by Lindenwold
Fire District No. 1 of the County of Camden on the 28th day of December, 2017.

INTRODUCED BY: COMMISSIONER PAUL

SECONDED BY: COMMISSIONER McMANUS

ROLL CALL
APPROVE: ALL YES

OPPOSE: NONE

Resolution 2017 - 32

FIRST RESPONDER JOINT INSURANCE FUND RESOLUTION FOR RENEWAL OF MEMBERSHIP

WHEREAS, the Lindenwold BOFC Dist. #1 hereafter referred to as "**Local Unit** " is a member of the FIRST Responder Joint Insurance Fund, hereinafter referred to as "**Fund**"; and

WHEREAS, said renewal membership terminates as of January 1, 2018 at 12:01 a.m. standard time, unless earlier renewed by agreement between the **Local Unit** and the **Fund**; and

WHEREAS, the **Local Unit** is afforded the following types of coverages:

- ⊕ Workers' Compensation
- ⊕ Package (property, boiler & machinery, crime, auto & general liability)
- ⊕ Management Liability
- ⊕ Excess Liability
- ⊕ Auto & General Liability
- ⊕ Environmental Impairment Liability

WHEREAS, the **Local Unit** desires to renew said membership.

NOW THEREFORE, BE IT RESOLVED as follows:

1. The **Local Unit** agrees to renew its membership in the **Fund** for a period of three years beginning January 1, 2018, and ending January 1, 2021 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the **Fund** presently existing or as from time to time amended by the **Fund** and/or the Department of Banking and Insurance.
2. The **Local Unit** agrees that as a member of the FIRST Responder Joint Insurance Fund the **Local Unit** must purchase all types of coverages offered by the **Fund** which are applicable to the **Local Unit**.
3. The **Local Unit** hereby appoints FRANK WEINDEL as the **Local Unit** 's Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the **Fund** the **Local Unit** 's renewal of its membership.

This Resolution agreed to the 28th day of DECEMBER, 2017, by a vote of:

4 Affirmative

0 Abstain

0 Negative

1 Absent

By: Cep... [Signature]

Resolution 2017 - 33

FIRST RESPONDER JOINT INSURANCE FUND INDEMNITY AND TRUST RENEWAL AGREEMENT

THIS AGREEMENT, made this 28th day of DECEMBER, 2017, in the County of CAMDEN, State of New Jersey, by and between the FIRST Responder Joint Insurance Fund, hereinafter referred to as "**Fund**", and the Governing Body of **Lindenwold BOFC Dist. #1**, hereinafter referred to as "**Local Unit**"; and

WHEREAS, the **Fund** seeks to provide its members with insurance coverage; and

WHEREAS, two or more public entities have collectively formed a joint insurance fund as is authorized and described in N.J.S.A. 40A:10-36 *et. seq.* and the regulations promulgated pursuant thereto; and

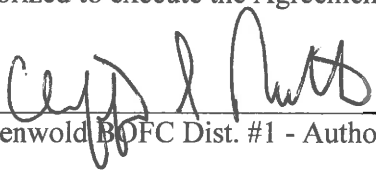
WHEREAS, the **Local Unit** has resolved to renew said membership.

NOW, THEREFORE, it is agreed as follows:

1. The **Local Unit** hereby renews its membership in the **Fund** for a three (3) year, beginning January 1, 2018 and ending January 1, 2021 at 12:01 a.m. eastern standard time.
2. The **Local Unit** hereby ratifies and reaffirms the bylaws and other organizational and operational documents of the **Fund** and as from time to time amended and altered by the **Fund** and/or Department of Banking and Insurance in accordance with the applicable statutes and regulations as if each and every one of said documents were executed contemporaneously herewith.
3. The **Local Unit** agrees to be a participating member of the **Fund** for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
4. The **Local Unit** agrees that as a member of the FIRST Responder Joint Insurance Fund the **Local Unit** must purchase all types of coverages offered by the **Fund** which are applicable to the **Local Unit**.
5. In consideration of renewal of membership in the **Fund**, the **Local Unit** agrees that for those types of insurance in which it participates, the **Local Unit** shall jointly and severally assume and discharge the liability of each and every member of the **Fund** all of whom, as a condition of membership in the **Fund**, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the **Local Unit** is pledged to the punctual payment of any sums which shall become due to the **Fund** in accordance with the bylaws thereof, this Agreement or any applicable statute or regulation.

6. If the **Fund**, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the **Local Unit** agrees to reimburse the **Fund** for all such reasonable expenses, fees and costs on demand.
7. The **Local Unit** and the **Fund** agree that the **Fund** shall hold all monies paid by the **Local Unit** to the **Fund** as fiduciaries for the benefit of **Fund** claimants all in accordance with applicable statutes and/or regulations.
8. The **Fund** shall establish and maintain Trust Accounts in accordance with N.J.A.C. 11:15-2.13 and such other statutes and regulations as may be applicable.
9. Each **Local Unit** that becomes a member of the **Fund** shall be obligated to execute this Agreement.
10. The Fund Commissioner designated in the Resolution to Renew Membership is hereby authorized to execute the Agreement to renew membership.

By:


Lindenwold BOFC Dist. #1 - Authorized Signature

By:

Chairperson, FIRST Responder Joint Insurance Fund

Resolution 2017 - 34

FIRE DISTRICT LEVY CAP REFERENDUM RESOLUTION

RESOLUTION BY THE BOARD OF COMMISSIONERS OF FIRE DISTRICT #1 OF THE BOROUGH OF LINDENWOLD IN THE COUNTY OF CAMDEN AND STATE OF NEW JERSEY AUTHORIZING A PROPERTY TAX CAP LEVY REFERENDUM ON FEBRUARY 17, 2018.

WHEREAS, N.J.S.A. 40A:4-45.45 provides that in preparation of its budget a fire district shall limit any increase in its property tax levy to two percent (2.0%) over the previous year's amount to be raised by taxation, subject to certain exceptions and additions; and,

WHEREAS, N.J.S.A. 40A:4-45.46(b), permits a fire district to increase amount to be raised by taxation by a percentage rate greater than two percent (2.0%) where said increase is approved by referendum; and,

WHEREAS, the Board of Commissioners of Fire District Number 1 in the Borough of Lindenwold, in the County of Camden has called for a referendum question as part of its annual election pursuant to N.J.S.A. 40A:4-45.46(b) because it finds it advisable and necessary to increase its 2018 amount to be raised by taxation budget by more than two percent (2.0%) over the 2017 amount to be raised by taxation, to provide and maintain essential district services for the residents of the district; and,

WHEREAS, the Board of Commissioners of Fire District Number 1 in the Borough of Lindenwold, hereby determines that a 10.3% increase in the amount to be raised by taxation or \$119,728 in excess of the increase in the amount to be raised by taxation otherwise permitted by a two (2.0%) tax levy cap, will only become effective upon authorization by fifty percent (50%) of the voters casting a ballot at the annual fire district election and,

WHEREAS, this additional amount will be appropriated for the purposes set forth below, increasing the total appropriation for each such purpose from what would otherwise be provided under the limitations of a two percent (2.0%) tax levy cap, as set forth below:

Line item name	Amount for referendum
Firefighter Wages	37,500
Firefighter Fringe Benefits	7,500
Firefighter Hospitalization	29,750
Firefighter Expenses	44,978

NOW, THEREFORE BE IT RESOLVED, that the question to be placed on the ballot shall be as follows:

"Shall the Board of Commissioners of Fire District Number 1 in the Borough of Lindenwold be authorized to increase the 2018 amount to be raised by taxation in the Fire District annual budget, by 10.3% or \$119,728 as provided by N.J.S.A. 40A:4-45.45, notwithstanding that its amount to be raised by taxation will exceed the two percent (2.0%) increase limitation."

Yes

No

INTERPRETIVE STATEMENT

A "yes" vote will authorize the Board of Commissioners of the fire district to adopt the budget that was approved by the Board. N.J.S.A. 40A:4-45.45 provides a tax levy "cap" of two percent (2.0%) on the amount of increase. This amount can be exceeded when approved by referendum of the voters.

The following are those line items to which the increases apply:

Page F-4 Position 3 – Firefighter

Supplemental Schedule – Paid Firefighter Expenses

If referendum is approved (a "yes" vote), the amount to be raised by taxation will include this amount.

A "no" vote means that the Board of Commissioners must adopt the budget within the increase limits otherwise set forth by the law.

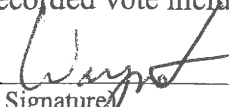
The District is in need of firefighters that are able to respond to calls during normal working hours (8am to 4pm, Monday through Friday). Presently most volunteers are unable to respond to fire calls during this time, leaving the District severely understaffed in a fire emergency.

BE IT FURTHER RESOLVED, that said referendum be, and the same is scheduled for February 17, 2018, between the hours of 2:00 and 9:00 p.m., prevailing time, in the manner provided by statute.

BE IT FURTHER RESOLVED, that the budget of the Board of Commissioners of Fire District #1 of the Borough of Lindenwold for 2018 is hereby authorized to be published in The Courier Post before the January 19, 2018 issue.

BE IT FURTHER RESOLVED, that a public hearing on the budget will be held at the December 28, 2017, Lindenwold Fire District #1, 2201 Bangor Avenue, Lindenwold, NJ 08021 at 7:30pm at which time and place objections to said budget may be presented by taxpayers or other interested parties.

BE IT FURTHER RESOLVED, that two (2) certified copies of this Resolution, shall be transmitted to the Director of the Division of Local Government Services, within 3 days after adoption with the recorded vote included thereon as required by N.J.S.A. 40A:4-5.



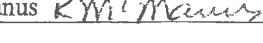


 (Secretary's Signature)

12-28-17

 (Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Ruth 	✓			
Paul 	✓			
McManus 	✓			
Hans	WH			
Weindel				✓

Resolution 2017 - 35

2018 ADOPTED BUDGET RESOLUTION

BOROUGH OF LINDENWOLD

FIRE DISTRICT NO. 1

FISCAL YEAR: January 1, 2018 to December 31, 2018

WHEREAS, the Annual Budget for the Borough of Lindenwold Fire District No. 1 (the "Fire District") for the fiscal year beginning January 1, 2018 and ending December 31, 2018, has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of December 28, 2017; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) includes a proposed public referendum in the amount of \$119,728 in excess of the allowable amount to be raised by taxation; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$1,395,243, which includes amount to be raised by taxation of \$1,278,408, and Total Appropriations of \$1,395,243; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on December 28, 2017 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2018 and ending December 31, 2018, is hereby adopted and, subject to the proposed referendum being approved by 50 percent of the voters shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$1,395,243, which includes amount to be raised by taxation of \$1,278,408, and Total Appropriations of \$1,395,243; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

 (Secretary's Signature)

12-28-17
 (Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Ruth <i>CR</i>	✓			
Paul	✓			
McManus	<i>PM</i>			
Hans	<i>WT</i>			
Weindel				✓

RESOLUTION

2017 - 36

ACCOUNTS PAYABLE

WHEREAS, The Board of Fire Commissioners desires to establish accounts payable to fund all expenditures for pending contracts of purchases and services from the year 2017 budget.

NOW THEREFORE, It is herein resolved and approved that an accounts payable account be and is hereby established for the 2017 budget by the Board of Fire Commissioners, in accordance with the attached schedule.

Dated: 12/28/2017



Clifford S. Ruth, Chairman



Attest: Kathleen Crockett, District Clerk

RESOLUTION

2017 - 37

TEMPORARY BUDGET ADOPTION 2018

WHEREAS, N.J.S.A. 40A:14-78.17 directs that a Board of Fire Commissioners shall adopt a temporary budget when appropriations are to be made prior to the adoption of the budget.

NOW THEREFORE, It is herein resolved and approved that a temporary budget be and is hereby adopted by the Board of Fire Commissioners covering the period prior to the adoption of the budget by the voters, in an amount not to exceed 14% of the total appropriations made for all purposes in the budget for 2018 fiscal year, excluding appropriations for interest, debt redemption and capital improvements.

Dated: 12/28/2017



Clifford S. Ruth, Chairman



Attest: Kathleen Crockett, District Clerk

RESOLUTION

2017 - 38

LINE ITEM TRANSFERS

WHEREAS, The Board of Fire Commissioners has determined the necessity of making end of the year line item transfers, and

WHEREAS, the laws of the State of New Jersey permits said transfers,

NOW THEREFORE, It is herein resolved and approved, that line item transfers, in accordance with the attached schedule and is hereby approved.

Date: 12/28/2017



Clifford S. Ruth, Chairman



Attest: Kathleen Crockett, District Clerk

RESOLUTION

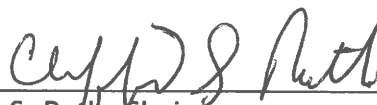
2017 - 39

ENCUMBRANCES

WHEREAS, The Board of Fire Commissioners desires to establish an encumbrance schedule to fund all expenditures for pending contracts of purchases and services from the year 2017 budget.

NOW THEREFORE, It is herein resolved and approved that an encumbrance account be and is hereby established for the 2017 budget by the Board of Fire Commissioners, in accordance with the attached schedule.

Dated 12/28/2017



Clifford S. Ruth, Chairman



Attest: Kathleen Crockett, District Clerk

RESOLUTION 2017 – 40

**Board of Fire Commissioners
Fire District No 1**

Resolution to Authorize Closed Session

WHEREAS, matters have come before the Board of Fire Commissioners as follows: Personnel and contract matters.

WHEREAS, the Open Public Meetings Act permits a Closed Session to discuss said matters;

NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners shall meet in Closed Session on 12/28/17 at 7:30 pm or soon thereafter as the Board directs as part of its meeting to discuss said matters. Such Closed Session in connection with this personnel and contract matters shall not be disclosed; and

BE IT FURTHER RESOLVED that the public is hereby advised that formal action may or may not be taken on any matters disclosed in Closed Session when the Board enters into open session; and

BE IT FURTHER RESOLVED that the Board may take formal action on any other matters when it returns to open session.

Dated: 12/28/17



Clifford Ruth, Chairman



Attest: Kathleen Crockett, District Clerk

RESOLUTION 2017 –41

**Board of Fire Commissioners
Fire District No 1**

Resolution to Approve FMLA Leave for EFA/FO Michael Nolan

WHEREAS, a request has been made by Michael Nolan for unpaid leave and the matter has come before the Board of Fire Commissioners;

WHEREAS, the Board has sought and has received the required information from Michael Nolan regarding the basis of said unpaid leave;

WHEREAS, the Board wishes to approve said unpaid leave;

NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners shall approve unpaid FMLA leave for Michael Nolan through 01-17-2018. For this leave he will be required to use accumulated vacation and/or sick time.

This granting of leave will in no way prevent, restrict or otherwise limit the Board to exercise its rights to under the employment contract between the Board and Michael Nolan including termination of said agreement.

Dated: 12/28/17



Clifford Ruth, Chairman



Attest: Kathleen Crockett, District Clerk

RESOLUTION 2017 –42

**Board of Fire Commissioners
Fire District No 1**

Resolution Creating Position of Volunteer Deputy Chief

WHEREAS, the Board of Fire Commissioners has a need to create the position of Volunteer Deputy Chief to assist the Board in its provision of fire services for the Board to ensure the health and safety of the residents;

WHEREAS, the Board under its existing SOGs is able to establish a chain of command in the volunteer force for the provision of fire services;

WHEREAS, the Board wishes to create said position;

NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners creates volunteer position of Deputy Chief which said position will be subject to all applicable sections of the existing SOGs.

Dated: 12/28/17



Clifford Ruth, Chairman



Attest: Kathleen Crockett, District Clerk

RESOLUTION 2017 –43

**Board of Fire Commissioners
Fire District No 1**

Resolution Appointing Acting Chief and Acting Deputy Chief

WHEREAS, the Board of Fire Commissioners has a need to appoint an Acting Chief and Acting Deputy Chief to assist the Board in its provision of fire services in order for the Board to ensure the health and safety of the residents;

WHEREAS, the Board finds that it is necessary for the immediate appointment to these positions to ensure the health, safety and welfare of the residents serviced by the Board;

WHEREAS, said appointments will be in accordance with the Board's existing SOGs as its action pertains to maintaining a chain of command in the volunteer force for the provision of fire services;

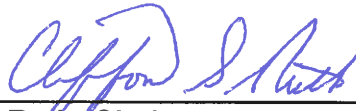
WHEREAS, the Board wishes to appoint Phillip K. Beeler as Acting Chief and Keith Polifrone as Acting Deputy Chief;

WHEREAS, each possess the requisite skills and qualifications for these positions

NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners appoints Phillip K. Beeler as Acting Chief and Keith Polifrone as Acting Deputy Chief

Said appointments shall take effect immediately.

Dated: 12/28/17



Clifford Ruth, Chairman



Attest: Kathleen Crockett, District Clerk